

**Louis Latzer Memorial Public Library Board of Trustees Meeting Minutes
June 21, 2022**

The monthly meeting of the Louis Latzer Library Board was called to order by Sharon Rinderer on June 21, 2022 at 5:00 p.m.

Roll call showed the following members were present:

Nancy Genteman
Susan Martz
Justin McLaughlin
Sharon Rinderer
Shaun Voegele
Bill Wagner

William Piper and Louis Latzer, Associate Members
Angela Kim, Director

Absent: Marshall Rinderer, Joshua Short and Joyce Zerban

May Minutes: Nancy Genteman moved to approve the minutes and Justin McLaughlin seconded. All voted in favor. Motion carried.

Public Forum: None.

May Treasurer's Report: Josh Short was absent, so Angela Kim presented the report. Bill Wagner moved to approve the report and Shaun Voegele seconded. All voted in favor. Motion carried.

May Bills: The board reviewed the bills. Wagner moved to approve payment of the bills and Genteman seconded. Roll was called. All voted in favor. Motion carried.

Librarian's Report: Kim is happy with the progress made on the digitization process in the Genealogy Room. It is almost complete.

Updated library legislation needs to pass to additional committees.

Over 220 children signed up for the Summer Reading Program and it is running smoothly.

The Scholastic Book Fair was a success. We sold 322 items for a total of \$1,464.73 in sales. We earned \$732.36 in free books. Hard cover books will go in the collection and paper backs will be used as prizes.

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One of the main lobby air units lost a motor. Parts are on order.

No Library Board meeting in July.

Kim will be on vacation from June 30 - July 8. She will be available by cell, email, and text.

Kim has been notified of jury duty. Jury selection is pending.

Cheryl's father passed away. A celebration of life will be in July.

Two employees were out with COVID last month. Both are well and back to work.

Book Committee Report: The library received 20 donated books and \$5,320.00 in monetary donations.

Unfinished Business: Wagner, McLaughlin, and Susan Martz and will remain on the library board.

New Business: The Annual Report is in process and will be completed by the end of the month.

Other Business: Wagner noted that per parliamentary procedure OLD BUSINESS should be referred to as UNFINISHED BUSINESS. The change was made.

Adjournment: Voegele moved to adjourn and McLaughlin seconded. All voted in favor. Motion carried.

The next meeting will be August 16, 2022.